



Academic and Financial Aid Suspension Appeal Instructions

To appeal your academic and/or financial aid suspension, you must complete the following steps:

1. Complete the [Academic & Financial Aid Suspension Appeal Form](#), explaining your reasons (extenuating circumstances) for falling below minimum Satisfactory Academic Progress (SAP) requirements and your plan to achieve academic success. Note that extenuating circumstances are circumstances beyond your control such as student injury/illness, family or court emergency, call to active duty, death in the family etc.
2. Complete the entire appeal. Incomplete appeals cannot be submitted.
3. Attach supporting documentation of extenuating circumstances such as a statement from the doctor (if applicable).
4. Submit the appeal.
5. More information about North Hennepin's SAP policy can be found at <http://www.nhcc.edu/about-nhcc/policies-procedures-disclosures/current-policies-procedures>.

Term Seeking to Return	Enrollment Status	Appeal Deadline
Spring 2018	Did not attend Fall 2017	December 15, 2017
	Attended Fall 2017	January 4, 2018
Summer 2018	Did not attend Spring 2018	April 26, 2018
	Attended Spring 2018	May 18, 2018
Fall 2018	Did not attend Summer 2018	August 3, 2018
	Attended Summer 2018	August 16, 2018
Spring 2019	Did not attend Fall 2018	December 14, 2018
	Attended Fall 2018	January 9, 2019

Appeals will not be considered after the deadline.



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Notification of Results of your Appeal:

- Please allow 7-10 business days for your appeal to be processed. Notification regarding **the results of your appeal will be sent to your NHCC email or your documented preferred email on file.** Please be sure that this email address is up to date and that you check it regularly.
- If your Academic Suspension Appeal is approved and your Financial Aid Appeal is denied, you are responsible for full payment of tuition and fees. In addition, you are financially responsible for any course that is not dropped, even if you have not attended the course.
- If your appeal is approved, you are required to schedule an appointment to review the conditions of your appeal with an advisor by calling 763-424-0703.